

MINUTES

Minutes of the Village de Memramcook's Municipal Council Regular Meeting, held on Tuesday, February 20, 2024, at 7 p.m., at the Municipal Building.

Present: Maxime O. Bourgeois - Mayor
Normand Dupuis - Councillor/Deputy Mayor
Marc Boudreau - Councillor
Brian Cormier - Councillor
Mariane Cullen - Councillor
Carole Duguay - Councillor
Yanic Vautour - Councillor
Gilles Belleau - Chief Administrative Officer
Monique Bourque - Clerk
Caroline LeBlanc - Director of Finance
Maryse LeBlanc - Director of Community Life/Assistant to the Chief Administrative Officer
Philippe Vachon - Golf Course and Arena Manager
Gérald Boudreau - Fire Chief

Absent: None

1. **Call to Order**

Mayor Maxime O. Bourgeois calls the meeting to order at 7 p.m.

2. **Acknowledgement of Unceded Traditional Territory**

The mayor recognizes the unceded traditional territory.

3. **Confirmation of Quorum by the Clerk**

The clerk confirms that a quorum has been established.

4. **Declaration of Conflict of Interest**

No conflict is declared.

5. **Adoption of the Agenda**

Moved by Marc Boudreau

Seconded by Mariane Cullen

That the agenda be adopted with the proposed amendments, namely that items 12. a) *Reading in its Entirety of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)*, b) *Third Reading (by title) and Enactment of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook*

P24 – 02 – 134

Rural Plan (Tony Gallant Rezoning), c) Motion – Conditions Relating to By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning), d) Reading in its Entirety of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations), e) Third Reading (by title) and Enactment of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations), and f) Modification of the Rural Plan to Change Lot Size Requirements to Allow the Division of More than Two Units (up to four units) Along the Party Wall be moved to items 6. a), b), c), d), e) and f) respectively.
Motion carried unanimously.

6. Presentations, Request and Petitions

- a) **Reading in its Entirety of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**

P24 – 02 – 135

Moved by Mariane Cullen

Seconded by Brian Cormier

That the council accepts the reading in its entirety of by-law no. 38-21Z amending the by-law adopting the Village de Memramcook Rural Plan.
Motion carried unanimously.

- b) **Third Reading (by title) and Enactment of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**

P24 – 02 – 136

Moved by Yanic Vautour

Seconded by Normand Dupuis

That the council accepts the third reading (by title) and enactment of by-law no. 38-21Z amending the by-law adopting the Village de Memramcook Rural Plan. **Motion carried unanimously.**

- c) **Motion – Conditions Relating to By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**

P24 – 02 – 137

Moved by Mariane Cullen

Seconded by Carole Duguay

CONSIDERING THAT the owner of the property bearing PID 00822239 located on Centrale Street in Memramcook has submitted a request to amend by-law no. 38 to change the zoning of his property to the Institutional Services (IS) zone in order to allow a 20-unit multi-family dwelling.

AND WHEREAS the municipal council has approved this request;

BE IT RESOLVED THAT by-law 38-21Z amending by-law no. 38 adopting the Village de Memramcook Rural Plan be adopted with the following condition:

- 1) Prior to the issuance of a building/development permit, a drainage plan for the development of a 20-unit multi-family dwelling must be provided, confirming that the grade change will not interfere with the access to properties bearing PIDs 70204631, 70167176 and 70178694, and that this

drainage plan be approved by the Director of Municipal Operations and Engineering. **Motion carried unanimously.**

- d) **Reading in its Entirety of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)**

P24 – 02 – 138

Moved by Brian Cormier

Seconded by Normand Dupuis

That the council accepts the reading in its entirety of by-law no. 38-22Z amending the by-law adopting the Village de Memramcook Rural Plan. **Motion carried unanimously.**

- e) **Third Reading (by title) and Enactment of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)**

P24 – 02 – 139

Moved by Marc Boudreau

Seconded by Carole Duguay

That the council accepts the third reading (by title) of by-law no. 38-22Z amending the by-law adopting the Village de Memramcook Rural Plan. **Motion carried unanimously.**

- f) **Modification of the Rural Plan to Change Lot Size Requirements to Allow the Division of More than Two Units (up to four units) Along the Party Wall**

Before its adoption, the motion is amended to omit the text “*(up to four units)*” at reads as follows:

P24 – 02 – 140

Moved by Mariane Cullen

Seconded by Carole Duguay

CONSIDERING THAT the council wishes to amend its rural plan in order to modify the lot size requirements to allow the division of more than two (2) units along the party wall;

CONSIDERING THAT the council wishes to consider the above-mentioned request;

CONSIDERING THAT Section 111 of the said *Act* requires the publication of public notices relating to the adoption of such by-laws;

CONSIDERING THAT it is also necessary to request the opinion of the Southeast Regional Service Commission pursuant to Section 110 of said *Act*;

BE IT RESOLVED THAT:

- a) a by-law amending the Village de Memramcook Rural Plan be prepared;

- b) the clerk shall, on behalf and for the benefit of the council, cause public notices to be published in accordance with the requirements of subsection 111(1) of the *Community Planning Act*;
- c) the consideration of objections for the proposed by-law be set for April 16, 2024, in the council chamber in Memramcook NB, at 7:00 p.m.;
- d) the clerk shall, on behalf and for the benefit of the council, seek the advice of the Southeast Planning Review Committee for the Southeast Regional Service Commission on the proposed by-law with an extension to March 28, 2024, in accordance to Section 110 of the *Community Planning Act*; and
- e) the proposed by-law be made available for public consultation at the municipal office during business hours starting on the day the first public notice is published.

Motion carried unanimously.

7. **Adoption of Minutes**

- P24 – 02 – 141 a) **Adoption of Minutes of the January 9, 2024, Special Meeting**
Moved by Marc Boudreau
Seconded by Carole Duguay
That the minutes and motions contained in the minutes of the special meeting, held on January 9, 2024, at 7 p.m., at the Municipal Building, be approved as presented. **Motion carried unanimously.**
- P24 – 02 – 142 b) **Adoption of Minutes of the January 16, 2024, Special Meeting**
Moved by Brian Cormier
Seconded by Mariane Cullen
That the minutes and motions contained in the minutes of the special meeting, held on January 16, 2024, at 6 p.m., at the Municipal Building, be approved as presented. **Motion carried unanimously.**
- P24 – 02 – 143 c) **Adoption of Minutes of the January 16, 2024, Regular Meeting**
Moved by Marc Boudreau
Seconded by Yanic Vautour
That the minutes and motions contained in the minutes of the regular meeting, held on January 16, 2024, at 7 p.m., at the Municipal Building, be approved as presented. **Motion carried unanimously.**
- P24 – 02 – 144 d) **Adoption of Minutes of the February 6, 2024, Special Meeting**
Moved by Normand Dupuis
Seconded by Marc Boudreau
That the minutes and motions contained in the minutes of the special meeting, held on February 6, 2024, at 7 p.m., at the Municipal Building, be approved as presented. **Motion carried unanimously.**

8. Follow-up on Minutes

- a) **Items Arising from Minutes of the January 9, 2024, Special Meeting**
None.
- b) **Items Arising from Minutes of the January 16, 2024, Special Meeting**
None.
- c) **Items Arising from Minutes of the January 16, 2024, Regular Meeting**
None.
- d) **Items Arising from Minutes of the February 6, 2024, Special Meeting**
None.

9. Mayor's Report and Information Requests

The mayor presents his report.

10. Councillors' Reports and Information Requests

- a) Marc Boudreau
Councillor Boudreau presents his report.
- b) Brian Cormier
Councillor Cormier presents his report.
- c) Mariane Cullen
Councillor Cullen presents her report.
- d) Carole Duguay
Councillor Duguay presents her report.
- e) Normand Dupuis
Councillor Dupuis presents his report.
- f) Yanic Vautour
Councillor Vautour presents his report.

11. General Management's Report

The Chief Administrative Officer presents his report.

The Fire Chief presents the Fire Department's emergency reports for January 2024.

12. By-Laws, Procedures, Guidelines and Administrative Tools

- a) **Reading in its Entirety of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**
Refer to item 6. a).
- b) **Third Reading (by title) and Enactment of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**

Refer to item 6. b).

- c) **Motion – Conditions Relating to By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**

Refer to item 6. c).

- d) **Reading in its Entirety of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)**

Refer to item 6. d).

- e) **Third Reading (by title) and Enactment of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)**

Refer to item 6. e).

- f) **Modification of the Rural Plan to Change Lot Size Requirements to Allow the Division of More than Two Units (up to four units) Along the Party Wall**

Refer to item 6. f).

- g) **Discussions Concerning the Draft of Policy 28 *Village de Memramcook Language Policy***

Council members ask questions and share comments on the draft presented. A few modifications will be made to the document, and the final version will be presented to the council for adoption at a future meeting.

- h) **Discussions Concerning a By-law Relating to Outdoor Commercial Signage**

Council members ask questions and share comments regarding the development of an outdoor commercial signage by-law. The administration will return to the council with its recommendations to determine if the council wishes to proceed with the by-law.

- i) **Request from the Knights of Columbus**

Moved by Marc Boudreau

Seconded by Brian Cormier

That the council agrees to proceed with a right of first refusal agreement for the sale of the Lourdes Knights of Columbus property to the Village de Memramcook in the amount of \$1 and that the administration return to the council for the final approval of the agreement. **Motion carried unanimously.**

- j) **Scott Twinning Ad Hoc Advisory Committee**

Moved by Carole Duguay

Seconded by Marc Boudreau

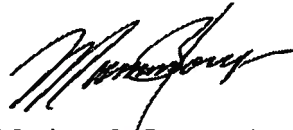
That the council creates the Memramcook-Scott Twinning Ad Hoc Advisory Committee with the addition to proposed members. **Motion carried unanimously.**

P24 – 02 – 145

P24 – 02 – 146

- P24 – 02 – 147
- k) **Selection Committee Recommendation – Director of Municipal Operations and Engineering Position**
Moved by Mariane Cullen
Seconded by Brian Cormier
That the council accepts the recommendation of the selection committee, namely to hire Arthur Austin as Director of Municipal Operations and Engineering, with benefits and salary as negotiated, with a start date of March 11, 2024.
Motion carried unanimously.

- P24 – 02 – 148
13. **Adjournment**
Moved by Marc Boudreau
Seconded by Yanic Vautour
That the council agrees to adjourn the meeting and the meeting is adjourned at 9:17 p.m. **Motion carried unanimously.**



Maxime O. Bourgeois
Mayor



Monique Bourque
Clerk

Question Period

Members of the assembly ask questions and share comments.

The question period ends at 9:22 p.m.