

MINUTES

Minutes of the Village de Memramcook's Municipal Council Regular Meeting, held on Wednesday, October 18th, 2023, at 7 p.m., at the Memramcook Golden Age Club (*Berceau*).

Present:	Maxime O. Bourgeois	- Mayor
	Normand Dupuis	- Councillor/Deputy Mayor
	Marc Boudreau	- Councillor
	Brian Cormier	- Councillor
	Mariane Cullen	- Councillor
	Gilles Belleau	- Chief Administrative Officer
	Monique Bourque	- Clerk
	Caroline LeBlanc	- Director of Finance
	Daniel Chiasson	- Director of Engineering and Municipal Infrastructure
	Maryse LeBlanc	- Director of Community Life/Assistant to the Chief Administrative Officer
Absent:	Philippe Vachon	- Golf Course and Arena Manager
	Gérald Boudreau	- Fire Chief
Absent:	Carole Duguay	- Councillor
	Yanic Vautour	- Councillor

- 1. Call to Order**
Mayor Maxime O. Bourgeois calls the meeting to order at 7:03 p.m.
- 2. Acknowledgement of Unceded Traditional Territory**
The Mayor recognizes the unceded traditional territory.
- 3. Confirmation of Quorum by the Clerk**
The Clerk confirms that a quorum has been established.
- 4. Declaration of Conflict of Interest**
No conflict is declared.

- P23 – 10 – 124
5. **Adoption of the Agenda**
Moved by Marc Boudreau
Seconded by Mariane Cullen
That the agenda be adopted with the proposed changes, namely that item 12. a) *Discussions with Plan360 Regarding Tourist Accommodations* be moved to item 6. b).
Motion carried unanimously.
6. **Presentations, Request and Petitions**
- a) **Presentation – *Pro-Jeunesse***
Mr. Tristian Gaudet provides an update on Pro Jeunesse's strategic plan. He shares some statistics and the results of a study. In the past, the organization had at its disposal the services of a City of Dieppe employee. Since her retirement, the organization has had to reformulate the way it operates. A potential solution is to create a full-time position for a general manager. Among its other objectives, the organization also proposes to improve its branding, create a communication and awareness plan, and develop new strategies to increase funding. The group is therefore asking the Municipal Council to increase its annual contribution.
- b) **Discussions with Plan360 Regarding Tourist Accommodations**
Phil Robichaud and Florent Vallade of Plan360 present a report on methods for administering and controlling tourist accommodations in Memramcook. Currently, the municipality's Rural Plan prescribes a rezoning process to consider applications for the development of tourist accommodations on its territory. A summary of current practices in neighbouring municipalities is presented. It is recommended by the SERSC that the municipality's rural plan be amended so that the development of such projects would take place without the usual rezoning process for RD zones, but rather that the authority would rest with the SERSC's Planning Review and Adjustment Committee. The consensus of the Council is to mandate the SERSC to proceed with the process of amending the Rural Plan, which consists of public hearings, as well as a meeting with the Planning Review and Adjustment Committee to also hold a minimum of three Council meetings to treat the matter.
7. **Adoption of Minutes**
- P23 – 10 – 125
- a) **Adoption of Minutes of the September 13th, 2023 Special Meeting**
Moved by Marc Boudreau
Seconded by Normand Dupuis
That the minutes and motions contained in the minutes of the Special Meeting, held on September 13th, 2023, at 7 p.m., at the Memramcook Golden Age Club (*Berveau*), be approved as presented. **Motion carried unanimously.**
- P23 – 10 – 125
- b) **Adoption of Minutes of the September 19th, 2023 Regular Meeting**
Moved by Mariane Cullen
Seconded by Marc Boudreau
That the minutes and motions contained in the minutes of the Regular Meeting, held on September 19th, 2023, at 7 p.m., at the Memramcook Golden Age Club (*Berveau*), be approved as presented. **Motion carried unanimously.**

8. Follow-up on Minutes

- a) **Items Arising from Minutes of the September 13th, 2023 Special Meeting**
None.
- b) **Items Arising from Minutes of the September 19th, 2023 Regular Meeting**
None.

9. Mayor's Report and Information Requests

The Mayor presents his report.

10. Councillors' Reports and Information Requests

- a) Marc Boudreau
Councillor Boudreau presents his report.
- b) Brian Cormier
Councillor Cormier presents his report.
- c) Mariane Cullen
Councillor Cullen presents her report.
- d) Carole Duguay (absent)
No report.
- e) Normand Dupuis
Councillor Dupuis presents his report.
- f) Yanic Vautour (absent)
No report.

11. General Management's Report

The Chief Administrative Officer presents his report.

Fire Chief Gérald Boudreau presents the Fire Department's Emergency Report for September. He also mentions that the open house at the fire station went very well.

12. By-Laws, Procedures, Guidelines and Administrative Tools

- a) **Discussions with Plan360 Regarding Tourist Accommodations**
Item moved to 6. b).

b) Yolande Cormier Subdivision – Land for Public Purposes

Moved by Marc Boudreau
Seconded by Mariane Cullen

That Council accepts the recommendation of the Southeast Regional Service Commission regarding the land for public purposes for Yolande Cormier Subdivision and that the owner pays the municipality 6% of the market value of lot 23-1, that is 6% of \$12,833 in the amount of \$770.

Motion carried unanimously.


- P23 – 10 – 128
- c) **New Brunswick Municipal Employees Pension Plan Board**
Moved by Brian Cormier
Seconded by Marc Boudreau
That Council appoints the Director of Finance as the municipality's representative to attend the New Brunswick Municipal Employees Pension Board meeting to be held in Miramichi on October 20th, 2023.
Motion carried unanimously.
- d) **Bids Received - Backhoe**
This item is deferred to a future meeting.
- P23 – 10 – 129
- e) **Modifications to the *Volunteer Recognition Policy (P07)***
Moved by Marc Boudreau
Seconded by Brian Cormier
That Council accepts the modifications to the *Volunteer Recognition Policy (P07)* as presented by the Director of Community Life/Assistant to the Chief Administrative Officer in conjunction with the Memramcook Citizen's Advisory Committee on Volunteerism as well as the additional modifications proposed by council members. **Motion carried unanimously.**
- P23 – 10 – 130
- f) **Nomination of Recipients for the 2023 Volunteer Recognition Ceremony**
Moved by Mariane Cullen
Seconded by Normand Dupuis
That Council accepts the following nominations to be recognized during a Volunteer Recognition Ceremony to be held on November 4th, 2023:
- A senior citizen (65 and over): *Anita Boudreau (food bank)*
 - A youth (17 and under): *Jacob Richard*
 - A person of any age: *Yanic Vantour*
 - A group or organization: *La Solitude de Pré-d'en-Haut inc.*
- Motion carried unanimously.**
- P23 – 10 – 131
- g) **Arena Dehumidifiers**
Moved by Brian Cormier
Seconded by Mariane Cullen
That Council authorizes the administration to go to tender for the purchase of two dehumidifiers for the arena to solve the humidity problem and that the funds be taken from the General Capital Reserve Fund.
Motion carried unanimously.
- P23 – 10 – 132
- h) **Ice Rental Fees for the Period of April 1, 2024 to March 31, 2025**
Moved by Marc Boudreau
Seconded by Normand Dupuis
That Council accepts the following rates for ice rental for the period of April 1st, 2024 to March 31st, 2025:

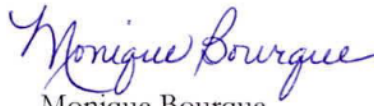
Day Rate	\$145
Youth Rate*	\$150
Regular Rate	\$220
Reduced Rate	\$185

* The youth rate of \$150 applies to youth associations and groups except from Monday to Friday from 8 a.m. to 4 p.m.

Motion carried unanimously.

- P23 – 10 – 133
- i) **Rates and Fees for 2024 – Memramcook Golf Course**
Moved by Brian Cormier
Seconded by Marc Boudreau
That Council accepts the rates and fees as presented by the administration for the 2024 golf season. **Motion carried unanimously.**
- j) **Knights of Columbus Request**
Following a meeting with the Lourdes Knights of Columbus, the municipality is exploring the possibility of creating an agreement to help them re-roof the building. The matter will be brought back to Council with further details at a future meeting.
- P23 – 10 – 134
- k) **Improvement of the Drainage System (LeBlanc Street)**
Moved by Brian Cormier
Seconded by Mariane Cullen
That Council accepts the administration's recommendation, namely to accept the proposal by exp. engineering firm for a study concerning the drainage system on LeBlanc Street and that the amount of \$12,360 (plus HST) be authorized from the Planning and Research Account. **Motion carried unanimously.**
- P23 – 10 – 135
13. **Adjournment**
Moved by Marc Boudreau
Seconded by Brian Cormier
That Council agrees to adjourn the meeting and the meeting is adjourned at 8:55 p.m. **Motion carried unanimously.**


Maxime O. Bourgeois
Mayor


Monique Bourque
Clerk

Question Period

Several members of the audience ask questions and share comments.

The question period ends at 9:06 p.m.