

## MINUTES

Minutes of the Village de Memramcook Municipal Council Regular Meeting, held on Tuesday, January 17<sup>th</sup>, 2023, at 7 p.m., at the Municipal Building.

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Present: Maxime O. Bourgeois - Mayor  
Mariane Cullen - Councillor/Deputy Mayor  
Marc Boudreau - Councillor  
Brian Cormier - Councillor  
Carole Duguay - Councillor  
Normand Dupuis - Councillor  
Yanic Vautour - Councillor  
Monique Bourque - Chief Administrative Officer/Clerk  
Caroline LeBlanc - Chief Administrative Officer/Director of Finance  
Daniel Chiasson - Director of Public Works  
Maryse LeBlanc - Program and Recreation Director  
Philippe Vachon - Golf Course and Arena Manager  
Gérald Boudreau - Fire Chief

Absent: None

1. **Call to Order**

Mayor Maxime O. Bourgeois calls the meeting to order at 7:03 p.m.

2. **Acknowledgement of Unceded Traditional Territory**

The mayor recognizes the unceded traditional territory.

3. **Confirmation of Quorum by the Clerk**

The clerk confirms that a quorum has been established.

4. **Declaration of Conflict of Interest**

No conflict is declared.

5. **Adoption of the Agenda**

Moved by Marc Boudreau

Seconded by Normand Dupuis

That the agenda be adopted as presented. **Motion carried unanimously.**

P23 – 01 – 001

6. **Presentations, Request and Petitions**a) **Presentation – Certificate of Recognition**

The mayor presents a Certificate of Recognition awarded by the AFMNB to Councillor Cormier for his 10 years of service to the people of Memramcook.

b) **Presentation – *Centre d'accueil et d'accompagnement francophone des immigrants du Sud-Est du Nouveau-Brunswick (CAFi)***

The Executive Director of CAFi, Angèle Losier, makes a presentation before Council. For more than 16 years, the organization has been offering various programs and services to welcome and support Francophone and Allophone immigrants in Southeast New Brunswick. Ms. Losier shares statistics and mentions the considerable increase of immigrants to the region in the last few years. She further shares an overview of services and programs being offered and the importance of these for community integration.

Council members ask questions and share comments.

7. **Adoption of Minutes**

P23 – 01 – 002

a) **Adoption of Minutes of the November 8<sup>th</sup>, 2022 Special Meeting**

**Moved by Mariane Cullen**

**Seconded by Yanic Vautour**

That the minutes and motions contained in the minutes of the Special Meeting, held on November 8<sup>th</sup>, 2022, at 7 p.m., at the Municipal Building, be approved as circulated. **Motion carried unanimously.**

P23 – 01 – 003

b) **Adoption of Minutes of the November 15<sup>th</sup>, 2022 Regular Meeting**

**Moved by Carole Duguay**

**Seconded by Marc Boudreau**

That the minutes and motions contained in the minutes of the Regular Meeting, held on November 15<sup>th</sup>, 2022, at 7 p.m., at the Municipal Building, be approved as circulated. **Motion carried unanimously.**

P23 – 01 – 004

c) **Adoption of Minutes of the November 22<sup>nd</sup>, 2022 Special Meeting**

**Moved by Normand Dupuis**

**Seconded by Brian Cormier**

That the minutes and motions contained in the minutes of the Special Meeting, held on November 22<sup>nd</sup>, 2022, at 5 p.m., at the Municipal Building, be approved as circulated. **Motion carried unanimously.**

8. **Follow-up on Minutes**a) **Items Arising from Minutes of the November 8<sup>th</sup>, 2022 Special Meeting**

None

b) **Items Arising from Minutes of the November 15<sup>th</sup>, 2022 Regular Meeting**

None

c) **Items Arising from Minutes of the November 22<sup>nd</sup>, 2022 Special Meeting**

None

9. **Mayor's Report and Information Requests**

The mayor presents his report.

10. **Councillors' Reports and Information Requests**

a) Marc Boudreau

Councillor Boudreau presents his report.

b) Brian Cormier

Councillor Cormier presents his report.

c) Mariane Cullen

Councillor Cullen presents her report.

d) Carole Duguay

Fire Chief Gérald Boudreau presents the Fire Department's Emergency Reports for the months of November and December 2022. Councillor Duguay proceeds with her report.

e) Normand Dupuis

Councillor Dupuis presents his report.

f) Yanic Vautour

Councillor Vautour presents his report.

11. **General Management's Reports**

**Chief Administrative Officer/Director of Finance**

The Chief Administrative Officer/Director of Finance presents her report.

**Chief Administrative Officer/Clerk**

The Chief Administrative Officer/Clerk presents her report.

12. **By-Laws, Procedures, Guidelines and Administrative Tools**

a) **Update Regarding the By-Law Designating Portions of Roads Accessible to Off-Road Vehicles in the Village de Memramcook**

Moved by Marc Boudreau

Seconded by Carole Duguay

WHEREAS that Council previously passed the first and second readings of By-Law No. 52;

AND WHEREAS that Council will not pass By-Law No. 52;

BE IT RESOLVED that Council cease readings to pass By-Law No. 52.

**Motion carried unanimously.**

- P23 – 01 – 006
- b) **First Reading (by title) of By-Law No. 53 *A By-Law Designating Portions of Roads Accessible to Off-Road Vehicles in the Village de Memramcook***  
**Moved by Mariane Cullen**  
**Seconded by Yanic Vautour**  
That Council accepts the first reading (by title) of By-Law No. 53 *A By-Law Designating Portions of Roads Accessible to Off-Road Vehicles in the Village de Memramcook*. **Motion carried unanimously.**
- P23 – 01 – 007
- c) **Second Reading (by title) of By-Law no. 53 *A By-Law Designating Portions of Roads Accessible to Off-Road Vehicles in the Village de Memramcook***  
**Moved by Marc Boudreau**  
**Seconded by Brian Cormier**  
That Council accepts the second reading (by title) of By-Law No. 53 *A By-Law Designating Portions of Roads Accessible to Off-Road Vehicles in the Village de Memramcook*. **Motion carried unanimously.**
- P23 – 01 – 008
- d) **Nomination – By-Law Enforcement Officer**  
**Moved by Carole Duguay**  
**Seconded by Normand Dupuis**

WHEREAS that Council has passed various by-laws;

AND WHEREAS that Council may appoint local government enforcement officers and set their mandate;

BE IT RESOLVED that the following person be appointed as the local government enforcement officer pursuant to section 72 of the *Local Governance Act (Act)*:

*Jordan Langlois*

BE IT FURTHER RESOLVED that the above appointment includes the duties prescribed by by-law, the *Act* and its regulations;

BE IT FURTHER RESOLVED that the local government by-law enforcement officer shall perform his duties in accordance with files provided by the general management and municipal policies;

BE IT FURTHER RESOLVED that the above appointment shall continue as long as the person is employed or retained by the Village de Memramcook.

**Motion carried unanimously.**

- P23 – 01 – 009 e) **Request for Tenders – Water Project – Phase 3 – Contract No. 5**  
**Moved by Mariane Cullen**  
**Seconded by Carole Duguay**  
That Council authorizes the administration to go to tender for contract no. 5 of the water project – phase 3, for the construction and connection of a new well.  
**Motion carried unanimously.**
- P23 – 01 – 010 f) **Committee Appointment for the Performance Evaluation of the Chief Administrative Officers**  
**Moved by Yanic Vautour**  
**Seconded by Marc Boudreau**  
That Council establish a committee composed of the mayor, Councillor Brian Cormier and Councillor Carole Duguay to proceed with the annual performance evaluation of the Chief Administrative Officers.  
**Motion carried unanimously.**
- P23 – 01 – 011 13. **Adjournment**  
**Moved by Marc Boudreau**  
**Seconded by Yanic Vautour**  
That Council agrees to adjourn the meeting and the meeting is adjourned at 8:15 p.m. **Motion carried unanimously.**



Maxime O. Bourgeois  
Mayor



Monique Bourque  
Chief Administrative Officer/Clerk

### **Question Period**

Several members of the audience ask questions and share comments.

The question period ends at 8:45 p.m.