

MINUTES

Minutes of the Village de Memramcook's Municipal Council Regular Meeting, held on Tuesday, January 16th, 2024, at 7 p.m., at the Municipal Building.

Present:	Maxime O. Bourgeois	- Mayor
	Normand Dupuis	- Councillor/Deputy Mayor
	Marc Boudreau	- Councillor
	Brian Cormier	- Councillor
	Mariane Cullen	- Councillor
	Yanic Vautour	- Councillor
	Gilles Belleau	- Chief Administrative Officer
	Monique Bourque	- Clerk
	Caroline LeBlanc	- Director of Finance
	Maryse LeBlanc	- Director of Community Life/Assistant to the Chief Administrative Officer
	Philippe Vachon	- Golf Course and Arena Manager
Absent:	Carole Duguay	- Councillor
	Daniel Chiasson	- Director of Engineering and Municipal Infrastructure
	Gérald Boudreau	- Fire Chief

1. Call to Order

Mayor Maxime O. Bourgeois calls the meeting to order at 7:00 p.m.

2. Acknowledgement of Unceded Traditional Territory

The mayor recognizes the unceded traditional territory.

3. Confirmation of Quorum by the Clerk

The clerk confirms that a quorum has been established.

4. Declaration of Conflict of Interest

Councillor Yanic Vautour declares a conflict of interest for item 12. j) *Requests for Grants and Donations* with regards to the Abbey-Landry School and Councillor Normand Dupuis declares a conflict of interest for item 12. j) *Requests for Grants and Donations* with regards to the Memramcook Chamber of Commerce.

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5. Adoption of the Agenda**Moved by Brian Cormier****Seconded by Mariane Cullen**

That the agenda be adopted with the proposed changes, namely that items 12. a) *Public Hearing Report (By-law No. 38-21Z)*, b) *Consideration of Objections for the Tony Gallant Rezoning Request for Property Bearing PID 00822239 to the Institutional Services (IS) Zone in Order to Allow a 20-unit Multi-family Building*, c) *First Reading (by title) of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)*, d) *Second Reading (by title) of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)*, e) *Public Hearing Report (By-law No. 38-22Z)*, f) *Consideration of Objections for the Amendment of the Rural Plan Provisions (By-law No. 38) to Allow Tourist Accommodations in the Resource Development (RD) Zone*, g) *First Reading (by title) of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)*, and h) *Second Reading (by title) of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)* be moved to items 6. b), c), d), e), f), g), h) and i) respectively. **Motion carried unanimously.**

6. Presentations, Request and Petitions**a) Presentation – Belliveau House Committee**

This presentation is postponed to subsequent meeting.

b) Public Hearing Report (By-law No. 38-21Z)

Florent Vallade of the Southeast Regional Service Commission presents details relevant to the rezoning request for property bearing PID 00822239 to the Institutional Services (IS) Zone in order to allow a 20-unit multi-family dwelling. The Southeast Planning Review and Adjustment Committee recommends that the council proceeds with the rezoning request subject to the conditions presented.

c) Consideration of Objections for the Tony Gallant Rezoning Request for Property Bearing PID 00822239 to the Institutional Services (IS) Zone in Order to Allow a 20-unit Multi-family Dwelling

No objection was received. In response to the mayor's invitation, a few members of the assembly spoke out. Among the concerns raised were the location of the access and the effect of drainage on surrounding properties. The developer is present to answer questions. He identifies the location of the access and mentions that retaining walls will be constructed if necessary. Although the access will remain private, it will have to be named in order to assign civic addresses to each unit. The responsibility for the upkeep and maintenance of the access will lie with the developer, not the municipality. Phil Robichaud of the Southeast Regional Service Commission explains that the existing right of way assures the access to existing properties, but that the text will be reworded to avoid any confusion. The Southeast Planning Review and Adjustment Committee recommends that the council proceeds with the rezoning request subject to the conditions presented.

- d) **First Reading (by title) of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**

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Moved by **Mariane Cullen**

Seconded by **Brian Cormier**

That the council accepts the first reading (by title) of by-law 38-21Z amending the by-law adopting the Village de Memramcook Rural Plan.
Motion carried unanimously.

- e) **Second Reading (by title) of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**

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Moved by **Yanic Vautour**

Seconded by **Normand Dupuis**

That the council accepts the second reading (by title) of by-law 38-21Z amending the by-law adopting the Village de Memramcook Rural Plan.
Motion carried unanimously.

- f) **Public Hearing Report (By-law No. 38-22Z)**

Florent Vallade of the Southeast Regional Service Commission presents details relevant to the proposed modifications to the rural plan (by-law no. 38) to allow tourist accommodations in the Resource Development (RD) Zone. The Southeast Planning Review and Adjustment Committee recommends that the council proceeds with the rezoning request.

- g) **Consideration of Objections for the Amendment of the Rural Plan Provisions (By-law No. 38) to Allow Tourist Accommodations in the Resource Development (RD) Zone**

No objection was received. In response to the mayor's invitation, no objection was raised by members of the assembly.

- h) **First Reading (by title) of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)**

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Moved by **Mariane Cullen**

Seconded by **Yanic Vautour**

That the council accepts the first reading (by title) of by-law 38-22Z amending the by-law adopting the Village de Memramcook Rural Plan.
Motion carried unanimously.

- i) **Second Reading (by title) of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)**

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Moved by **Brian Cormier**

Seconded by **Normand Dupuis**

That the council accepts the second reading (by title) of by-law 38-22Z amending the by-law adopting the Village de Memramcook Rural Plan.
Motion carried unanimously.

7. Adoption of Minutes

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a) Adoption of Minutes of the November 21st, 2023 Special Meeting**Moved by Marc Boudreau****Seconded by Brian Cormier**

That the minutes and motions contained in the minutes of the Special Meeting, held on November 21st, 2023, at 5:30 p.m., at the Memramcook Golden Age Club (*Bercean*), be approved as presented. **Motion carried unanimously.**

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b) Adoption of Minutes of the November 21st, 2023 Regular Meeting**Moved by Marc Boudreau****Seconded by Mariane Cullen**

That the minutes and motions contained in the minutes of the Regular Meeting, held on November 21st, 2023, at 7 p.m., at the Memramcook Golden Age Club (*Bercean*), be approved as presented. **Motion carried unanimously.**

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c) Adoption of Minutes of the December 5th, 2023 Special Meeting**Moved by Marc Boudreau****Seconded by Mariane Cullen**

That the minutes and motions contained in the minutes of the Special Meeting, held on December 5th, 2023, at 8 p.m., at the Memramcook Golden Age Club (*Bercean*), be approved as presented. **Motion carried unanimously.**

8. Follow-up on Minutes**a) Items Arising from Minutes of the November 21st, 2023 Special Meeting**

None.

b) Items Arising from Minutes of the November 21st, 2023 Regular Meeting

On a question, employee work hours will be discussed during this meeting.

c) Items Arising from Minutes of the December 5th, 2023 Special Meeting

None.

9. Mayor's Report and Information Requests

The mayor presents his report.

10. Councillors' Reports and Information Requests**a) Marc Boudreau**

Councillor Boudreau presents his report.

b) Brian Cormier

Councillor Cormier presents his report.

c) Mariane Cullen

Councillor Cullen presents her report.

d) Carole Duguay (absent)

No report is presented.

- e) Normand Dupuis
Councillor Dupuis presents his report.
- f) Yanic Vautour
Councillor Vautour presents his report.

11. General Management's Report

The Chief Administrative Officer presents his report.

In the absence of the fire chief, the chief administrative officer presents the Fire Department's emergency reports for November and December, 2023.

12. By-Laws, Procedures, Guidelines and Administrative Tools

- a) **Public Hearing Report (By-law No. 38-21Z)**
Refer to item 6. b).
- b) **Consideration of Objections for the Tony Gallant Rezoning Request for Property Bearing PID 00822239 to the Institutional Services (IS) Zone in Order to Allow a 20-unit Multi-family Dwelling**
Refer to item 6. c).
- c) **First Reading (by title) of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**
Refer to item 6. d).
- d) **Second Reading (by title) of By-law No. 38-21Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tony Gallant Rezoning)**
Refer to item 6. e).
- e) **Public Hearing Report (By-law No. 38-22Z)**
Refer to item 6. f).
- f) **Consideration of Objections for the Amendment of the Rural Plan Provisions (By-law No. 38) to Allow Tourist Accommodations in the Resource Development (RD) Zone**
Refer to item 6. g).
- g) **First Reading (by title) of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)**
Refer to item 6. h).
- h) **Second Reading (by title) of By-law No. 38-22Z Amending the By-law Adopting the Village de Memramcook Rural Plan (Tourist Accommodations)**
Refer to item 6. i).

i) **Discussions Concerning the Draft of By-law No. 56 *By-law Concerning the Salary and Allowances of the Village de Memramcook Council Members***

To ensure a periodic review of the council's salaries, it is suggested that a committee be formed every ten years to make recommendations to the council. The draft by-law will be modified and presented to the council at a future meeting.

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j) **Requests for Grants and Donations**

Moved by Brian Cormier

Seconded by Marc Boudreau

That the council accepts to award the grants and donations to community organizations with the proposed modifications, and with the exception of those for the Abbey-Landry School and the Memramcook Chamber of Commerce, which are addressed in the following motions due to conflicts of interests declared. **Motion carried unanimously.**

Councillor Yanic Vautour leaves the meeting due to a conflict of interest.

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Moved by Brian Cormier

Seconded by Mariane Cullen

That the council accepts to award an amount of \$5,000 to the Abbey-Landry School. **Motion carried unanimously.**

Councillor Yanic Vautour rejoins the meeting. Councillor Normand Dupuis leaves the meeting due to a conflict of interest.

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Moved by Brian Cormier

Seconded by Yanic Vautour

That the council accepts to award an amount of \$15,000 to the Memramcook Chamber of Commerce, namely an initial amount of \$5,000 plus an amount of \$10,000 at the signing of an agreement. **Motion carried unanimously.**

Councillor Normand Dupuis rejoins the meeting.

k) **Agreement – Memramcook Chamber of Commerce**

This item is postponed to a later meeting.

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l) **Employee Work Schedule**

Moved by Brian Cormier

Seconded by Mariane Cullen

That the council accepts the administration's recommendation, namely, to proceed with a three-month trial period for a compressed work schedule for employees. **Motion carried unanimously.**

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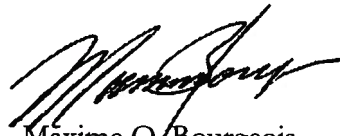
m) **Destination Southeast - Membership**

Moved by Mariane Cullen

Seconded by Normand Dupuis

That the council accepts the municipality's membership to Destination Southeast for the amount of \$2,213.01 for 2024. **Motion carried unanimously.**

- P24 – 01 – 124** n) **Bids Received – Fairway Mower (golf)**
Moved by Brian Cormier
Seconded by Marc Boudreau
That the council accepts to purchase a Reelmaster 3555-D from Veseys Equipment for the amount of \$90,728.82 (net HST) and that the amount be taken from the 2024 capital projects. **Motion carried unanimously.**
- P24 – 01 – 125** o) **2024 FCM Annual Conference – Participating Delegates**
Moved by Marc Boudreau
Seconded by Yanic Vautour
That the council accepts that the mayor and either Councillor Carole Duguay or Councillor Mariane Cullen attend the 2024 FCM Annual Conference and Trade Show that will be held in Calgary (Alberta) from June 6 to 9, 2024. **Motion carried unanimously.**
- P24 – 01 – 126** 13. **Adjournment**
Moved by Marc Boudreau
Seconded by Yanic Vautour
That the council agrees to adjourn the meeting and the meeting is adjourned at 9:11 p.m. **Motion carried unanimously.**



Maxime O. Bourgeois
Mayor



Monique Bourque
Clerk

Question Period

Members of the assembly ask questions and share comments.

The question period ends at 9:12 p.m.