

MINUTES

Minutes of the Village de Memramcook Municipal Council Special Meeting, held on Tuesday, November 22nd, 2022, at 5 p.m., at the Municipal Building.

Present: Maxime O. Bourgeois - Mayor

Mariane Cullen - Councillor/Deputy Mayor

Marc Boudreau - Councillor Brian Cormier - Councillor Normand Dupuis - Councillor Yanic Vautour - Councillor

Monique Bourque - Chief Administrative Officer/Clerk
Caroline LeBlanc - Chief Administrative Officer/Director of

Finance

Daniel Chiasson - Director of Public Works

Maryse LeBlanc - Program and Recreation Director Philippe Vachon - Golf Course and Arena Manager

Gérald Boudreau - Fire Chief

Absent:

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Carole Duguay

Councillor

Call to Order

Mayor Maxime O. Bourgeois calls the meeting to order at 5:08 p.m.

2. Acknowledgement of Unceded Traditional Territory

The mayor recognizes the unceded traditional territory.

Confirmation of Quorum by the Clerk

The clerk confirms that a quorum has been established.

4. Declaration of Conflict of Interest

No conflict is declared.

5. Adoption of the Agenda

Moved by Marc Boudreau Seconded by Mariane Cullen

That the agenda be adopted with the proposed amendments, to add items 14. a) Unmaintained Streets, b) Council to Constitute to Closed Meeting, c) Section 68(1)(c) of the Local Governance Act – information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement, d) Return to Special Meeting and e) Motion(s). Motion carried unanimously.

Village de Memramcook

6. 2023 General Operating Fund Budget

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Moved by Marc Boudreau

Seconded by Yanic Vautour

The Council of the local government of Memramcook resolved that the sum of \$8,977,956 be the total General Operating Budget of the local government, that the sum of \$5,839,104 be the warrant of the local government for the ensuing year and that the tax rate for the local government be \$1.3912. The Council orders and directs the levying by the Minister of Local Government and Local Governance Reform of said amount on real property liable to taxation under the Assessment Act within the local government of the Village de Memramcook. Motion carried unanimously.

7. 2023 Capital Projects General Fund

P22 - 11 - 189

Moved by Mariane Cullen

Seconded by Brian Cormier

That the Memramcook Municipal Council accepts the list of capital projects for the General Fund for the 2023 fiscal year as presented, with the addition of the purchase of electronic tablets (iPads) for council members. **Motion carried unanimously.**

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Moved by Normand Dupuis

Seconded by Marc Boudreau

That Council authorizes the administration to go to tender for the purchase of a new backhoe. **Motion carried unanimously.**

P22 - 11 - 191

Moved by Marc Boudreau

Seconded by Brian Cormier

That Council authorizes the administration to go to tender to replace the Rescue 1 for the Fire Department. **Motion carried unanimously.**

8. 2023 Water and Wastewater Operating Fund Budget

P22 - 11 - 192

Moved by Yanic Vautour

Seconded by Mariane Cullen

That Council of the local government of Memramcook resolved that pursuant to section 117(4) of the *Local Governance Act* the total for the Water and Wastewater Utility for the ensuing year would consist of total revenues of \$1,978,885 and total expenditures of \$1,978,885. **Motion carried unanimously.**

9. 2023 Capital Projects Water and Wastewater Fund

P22 - 11 - 193

Moved by Marc Boudreau

Seconded by Normand Dupuis

That the Memramcook Municipal Council accepts the list of capital projects as proposed for the Water and Wastewater Fund for the 2023 fiscal year. **Motion carried unanimously.**

10. Transfer from the General Operating Fund to the General Operating Reserve Fund

P22 - 11 - 194

Moved by Brian Cormier

Seconded by Marc Boudreau

That Council agrees to transfer the amount of \$160,000 from the General Operating Fund to the General Operating Reserve Fund. **Motion carried unanimously.**

11. Transfer from the General Operating Fund to the General Capital Reserve Fund

P22 - 11 - 195

Moved by Marc Boudreau

Seconded by Mariane Cullen

That Council agrees to transfer the amount of \$208,327 from the General Operating Fund to the General Capital Reserve Fund. **Motion carried unanimously.**

12. Transfer from the Operating Water and Wastewater Fund to the Capital Reserve Water and Wastewater Fund

P22 - 11 - 196

Moved by Marc Boudreau

Seconded by Brian Cormier

That Council agrees to transfer the amount of \$20,000 from the Operating Water and Wastewater Fund to the Capital Reserve Water and Wastewater Fund. **Motion carried unanimously.**

P22 - 11 - 197

13. Dangerous or Unsightly Premises – property identified by PID 70108931 Moved by Mariane Cullen

Seconded by Marc Boudreau

That Council authorizes the municipal staff and by-law enforcement officers to take the necessary steps to carry out the demolition and clean-up of the property identified by PID 70108931, located on Renaissance Road and that Council authorizes the reasonable costs to bring the property into compliance with municipal by-law no. 48 A By-Law of the Village de Memramcook Relating to Dangerous or Unsightly Premises and the Local Governance Act. That Council further authorizes the municipal staff to undertake the necessary steps for the reimbursement of related expenses. Motion carried unanimously.

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Dangerous or Unsightly Premises – property identified by PID 00885434 Moved by Mariane Cullen

Seconded by Marc Boudreau

That Council authorizes the municipal staff and by-law enforcement officers to take the necessary steps to carry out the clean-up of the property identified by PID 00885434, located at 520, Principale Street and that Council authorizes the reasonable costs to bring the property into compliance with municipal by-law no. 48 A By-Law of the Village de Memramcook Relating to Dangerous or Unsightly Premises and the Local Governance Act. That Council further authorizes the municipal staff to undertake the necessary steps for the reimbursement of related expenses. Motion carried unanimously.

a) Unmaintained Street

P22 – 11 – 199 Moved by Marc Boudreau

Seconded by Brian Cormier

That Council agrees to do the grading, if conditions allows, or to repair holes on the unmaintained portion of Memramcook-Est Road (section leading to Route 2). Motion carried unanimously.

b) Council to Constitute to Closed Meeting

P22 – 11 – 200 Moved by Mariane Cullen

Seconded by Normand Dupuis

That Council constitutes to a closed meeting. Motion carried unanimously.

The Director of Public Works, the Program and Recreation Director, the Golf Course and Arena Manager and the Fire Chief are absent for the remainder of the meeting.

- c) Section 68(1)(c) of the Local Governance Act information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement
- d) Return to Special Meeting Moved by Marc Boudreau Seconded by Normand Dupuis

That Council returns to a Special Meeting. Motion carried unanimously.

e) Motion(s)
None

15. Next Meeting

The next meeting is scheduled for January 17th, 2023, at 7 p.m. (Regular Meeting)

13. Adjournment

P22 – 11 – 202 Moved by Marc Boudreau

P22 - 11 - 201

Seconded by Yanic Vautour

That Council agrees to adjourn the meeting and the meeting is adjourned at 9:43 p.m. Motion carried unanimously.

Maxime O. Bourgeois

Mayor

Chief Administrative Officer/Clerk