

## MINUTES

Minutes of the Village de Memramcook's Municipal Council Special Meeting, held on Wednesday, September 13<sup>th</sup>, 2023, at 7 p.m., at the Memramcook Golden Age Club (*Berceau*).

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Present: Maxime O. Bourgeois - Mayor  
Normand Dupuis - Councillor/Deputy Mayor  
Marc Boudreau - Councillor  
Brian Cormier - Councillor  
Mariane Cullen - Councillor  
Carole Duguay - Councillor  
Yanic Vautour - Councillor  
Gilles Belleau - Chief Administrative Officer  
Monique Bourque - Clerk  
Caroline LeBlanc - Director of Finance  
Daniel Chiasson - Director of Engineering and Municipal Infrastructure  
Maryse LeBlanc - Director of Community Life  
Philippe Vachon - Golf Course and Arena Manager

Absent: None

1. **Call to Order**

Mayor Maxime O. Bourgeois calls the meeting to order at 7:10 p.m.

2. **Acknowledgement of Unceded Traditional Territory**

The Mayor recognizes the unceded traditional territory.

3. **Confirmation of Quorum by the Clerk**

The Clerk confirms that a quorum has been established.

4. **Declaration of Conflict of Interest**

No conflict is declared.

5. **Adoption of the Agenda**

Moved by Marc Boudreau

Seconded by Mariane Cullen

That the agenda be adopted with the proposed change, namely to add item

14. a) *Event – See Me*. **Motion carried unanimously.**

P23 – 09 – 097

- P23 – 09 – 098
6. **Bids Received – Repair Work – Royal Road**  
**Moved by Brian Cormier**  
**Seconded by Carole Duguay**  
 That Council agrees to award the contract for road repair of Royal Road with the proposed changes to the project to the lowest bidder meeting the requirements, namely to MacDonald Paving and Construction, in the amount negotiated with the engineers within the allocated budget. **Motion carried unanimously.**
- P23 – 09 – 099
7. **Union of the Municipalities of NB – Annual Conference and Annual General Meeting - Participants**  
**Moved by Mariane Cullen**  
**Seconded by Carole Duguay**  
 That Council accepts that the Mayor and the Deputy Mayor attend the UMNb annual conference and general meeting to be held from November 24<sup>th</sup> to November 26<sup>th</sup>, 2023, in Fredericton. **Motion carried unanimously.**
- P23 – 09 – 100
8. **Appointment – By-Law Enforcement Officer**  
**Moved by Mariane Cullen**  
**Seconded by Yanic Vautour**  
 WHEREAS that Council has adopted various by-laws;
- AND WHEREAS that Council may appoint local government enforcement officers and set their mandate;
- BE IT RESOLVED that the following person be appointed as the local government enforcement officer pursuant to section 72 of the *Local Governance Act (Act)* and section 14(3) of the *Police Act* and its regulations:
- Marc Charest*
- BE IT FURTHER RESOLVED that the above appointment includes the duties prescribed by by-law, the *Act* and its regulations and the *Police Act* and its regulations;
- BE IT FURTHER RESOLVED that the local government by-law enforcement officer shall perform his duties in accordance with files provided by the municipal general management and municipal policies;
- BE IT FURTHER RESOLVED that the above appointment shall continue as long as the person is employed or retained by the Village de Memramcook.
- Motion carried unanimously.**
- P23 – 09 – 101
9. **Dangerous or Unsightly Premises – Property Bearing PID 00878868**  
**Moved by Marc Boudreau**  
**Seconded by Carole Duguay**  
 That Council authorizes the municipal staff and by-law enforcement officers to take the necessary steps to carry out the clean-up work as required on the property identified by PID 00878868, located at 430 Royal Road, when the accumulation of

garbage bags becomes excessive, and that Council authorizes the reasonable costs to bring the property into compliance with municipal by-law no. 48 *A By-Law of the Village de Memramcook Relating to Dangerous or Unightly Premises* and the *Local Governance Act*. That Council further authorizes the municipal staff to undertake the necessary steps for the reimbursement of related expenses.  
**Motion carried unanimously.**

- P23 – 09 – 102
10. **Reading in its Entirety of By-Law No. 55 *A Construction By-Law for the Village de Memramcook***  
**Moved by Mariane Cullen**  
**Seconded by Normand Dupuis**  
That Council accepts the reading by section numbers of by-law no. 55 *A Construction By-law for the Village de Memramcook* as per section 15(3) of the *Local Governance Act*.  
**Motion carried unanimously.**
- P23 – 09 – 103
11. **Third Reading (by title) and Enactment of By-Law No. 55 *A Construction By-Law for the Village de Memramcook***  
**Moved by Brian Cormier**  
**Seconded by Marc Boudreau**  
That Council accepts the third reading (by title) and enactment of by-law no. 55 *A Construction By-law for the Village de Memramcook*. **Motion carried unanimously.**
- P23 – 09 – 104
12. **October Regular Meeting – Rescheduled to a Later Date (October 18<sup>th</sup>)**  
**Moved by Yanic Vautour**  
**Seconded by Marc Boudreau**  
That Council accepts to postpone the Tuesday, October 17<sup>th</sup> Regular Meeting to Wednesday, October 18<sup>th</sup>, 2023. **Motion carried unanimously.**
- P23 – 09 – 105
13. **AFMNB – 34<sup>th</sup> Annual Conference and General Meeting – Appointment of two Voting Delegates**  
**Moved by Brian Cormier**  
**Seconded by Normand Dupuis**  
That Council accepts the Mayor and Councillor Mariane Cullen as voting delegates for the AFMNB Annual General Meeting to be held in Moncton on October 15<sup>th</sup>.  
**Motion carried unanimously.**
- P23 – 09 – 106
- Moved by Mariane Cullen**  
**Seconded by Brian Cormier**  
That Council authorizes the reservation of hotel rooms for Council members attending the AFMNB banquet and that the expense be withdrawn from the Council member's expense allowance. **Motion carried (5 for, 2 opposed – Maxime O. Bourgeois and Normand Dupuis).**
14. **Update of the By-Laws and Policies List**  
For information purposes, the Clerk presents an updated list of policies and by-laws in force, to be repealed or to be revised.

a) **Event – See Me**

Councillor Duguay shares details on the event and asks Council members their interested in accompanying her.

P23 – 09 – 107

15. **Council to Constitute to Closed Meeting****Moved by Brian Cormier****Seconded by Normand Dupuis**That Council constitutes to a closed meeting. **Motion carried unanimously.**16. **Section 68(1)(c) of the *Local Governance Act* – information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement****Section 68(1)(d) of the *Local Governance Act* – the proposed or pending acquisition or disposition of land**

P23 – 09 – 108

17. **Return to Special Meeting****Moved by Marc Boudreau****Seconded by Mariane Cullen**That Council returns to a Special Meeting. **Motion carried unanimously.**18. **Motion(s)**

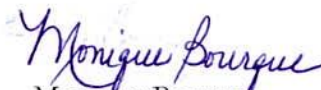
None.

19. **Next Meeting**The next meeting is scheduled for September 19<sup>th</sup>, 2023, at 7 p.m. (regular meeting).

P23 – 09 – 109

20. **Adjournment****Moved by Marc Boudreau****Seconded by Yanic Vautour**That Council agrees to adjourn the meeting and the meeting is adjourned at 8:11 p.m. **Motion carried unanimously.**

Maxime O. Bourgeois  
Mayor



Monique Bourque  
Clerk